

Petersfield Church of England Voluntary Aided Primary School
Minutes of the Extra Ordinary Meeting of the Governing Board
Thursday, 7 June 2018

Membership of the Governing Board									
Governors 16	Initials	Status	Present	Absence approved	Not approved	Committee		Start	Finish
Felicity Couch	FC	POM Orwell	x			Stand			
Sara Metherell	SM	Fnd. Wimpole	x			Stand			
Katie Reid	KR	Fnd. Orwell	x			Res			
Colin Wilson VC	CW	Fnd. Tadlow	x			Stand (Chair)			
Vacancy – Imogen		Fnd. Arrington				Stand			
Linda Meredith CofG	LM	Fnd. Croydon	x			Stand Res			
Vacancy - Gerry		Fnd. Whaddon			x				
Damian Hales	DH	Coopted				Res			
Vacancy		Coopted							
Nina Kelly	NK	Parent	x			Res (Clerk)			
Jane Johnson VC	JJ	LA	x			Stand (Clerk)			
Laura Penrose	LP	Co Headteacher	x			Stand Res			
Karen Gwynn	KG	Co Headteacher	x			Stand Res			
Vacancy		POM Tadlow							
Vacancy		POM Whaddon							
Ian Dugdale		Parent		x		Res			
Tabatha Smith	TS	Staff		x		Stand			
Associate Members									
Imogen Loxam	IL		x			Stand			
Gerry Burnell	GB		x			Res			
In attendance									
Andrew Pulham	CK	Clerk	x						

1. Apologies

Apologies had been received from ID and TS.

Apologies not received DH

2. Declarations of conflicts of interests and pecuniary interests

None were declared.

3. Purpose of meeting

CW summarised the current position:

- A bid has been made to the Diocese to fund urgent repairs to the building. The school's bid has been successful in a number of areas as set out in the communication from the Diocese. (Governors were reminded that the school will be required to contribute 10% of the sums granted).
- KG has since met with CCC and Bouygues to discuss the possibility of putting solar panels on the roof of the school. A survey has been completed and CW and PM have assisted in working up a proposal.

- The proposal is that CCC would make the school an initial, 15 year loan to fund the new panels and that savings on the electricity bill plus sale of surplus electricity generated back into the grid would pay off the loan. Due to changes to the government's feed in tariff structure from March 2019, it would be necessary to have the solar panels installed, running and certificated by then to qualify for these feed in tariffs.
- As a consequence of the above, the school would be able to install 'fit for purpose' LED lighting at no cost. A further benefit would be that the new building management system would monitor patterns of electrical consumption and would 'adapt' itself accordingly, leading to further efficiencies in power use.
- The boilers have also been assessed and identified as problematic. They are eight years old and fail regularly.
- It was suggested that the element of the LCVAP grant relating to new high level windows, which could not be installed without substantial modifications to the roof (the application for which was not granted funding) could be re-purposed to fund upgrades to the boilers.
- Funding is required to fund a second survey, of the boilers, which would result in a full report with associated, guaranteed pricing. If the school proceeds with the works, the cost of the survey would be deducted from the bill.
- LCVAP rules mean that grants have to be spent on the item(s) for which they were awarded. CW has contacted the Diocese seeking permission to re-purpose the windows element of the grant towards the refurbishment of the boilers.
- It was agreed unanimously that:
 - The second survey will be funded from the Building Maintenance budget.
 - CW should continue to seek the permission of the Diocese to divert the new windows element of the LCVAP grant towards the boiler works.
 - Should the above not proceed for any reason, the other related items in the LCVAP grant, the electrical repairs, replacement of the oil tank and repair of the boiler flue, will still proceed.

4. Reflection on the meeting

- The new LED lighting proposed will make a significant improvement to the learning environment.
- The sustainability gains involved in generating 'clean' electricity and potentially in being able to operate more efficient boilers should not be underestimated.

5. Date and time of next meeting

- **Thursday, 19 July at 1930.**

The meeting closed at 2000.